

Long Creek Plantation Clubhouse Reservation Form

Today's Date _____ Fee Paid _____

Reservation Date: _____

Homeowner Name: _____

Address: _____

Phone: Daytime: _____ Home: _____

Time: From: _____ To: _____

Type of Function: _____ Number of Guests: _____

- Deposit: Please send one check for \$500.00 to cover the security deposit. Please note: Should any part of the rental agreement be violated or checklist not satisfactorily completed, you may lose a portion of or entire security deposit.
- Please send another check for \$100.00 (one day rental charge). This is non-refundable rental fee unless reservation is cancelled three days prior to the event. Consecutive rental days are at a rate of \$100.00 per additional day; please make your check out accordingly.
- In order to guarantee your reservation, your deposit must be received within ten business days of your request. If your deposit is not received within this timeframe, your reservation will be automatically cancelled.
- **You must clean up before you leave on the day of your rental. There will be a fee of \$50.00 if you do not clean the clubhouse before you leave.**

Signature: _____ Date: _____

Signature confirms user has received, read, understood, and will abide by the Long Creek Plantation Clubhouse Rules document.

Deposit checks should be made out to Long Creek Plantation and sent to:

LONG CREEK PLANTATION HOA
38 Parkway Commons Way Greer, SC 29650

RESERVATIONS ARE CONFIRMED BY RECEIPT OF SECURITY AND RENTAL FEE CHECKS (2). All reservations MUST be made during normal business hours: Monday-Thursday, 9:00 to 5:00 and Friday, until one.

Please note that Clubhouse rentals do NOT include use of the pool.

Clubhouse Access – An entry code and security system code (**enter code & OFF to disarm alarm system when you arrive and code & AWAY to set alarm system when you leave**) will be provided to you prior to the day of your rental; you will be contacted via the phone number provided. If you have not received your code the day prior to your rental, please call Chastine Property Management at 640-8137